



मोहनलाल सुखाड़िया विश्वविद्यालय, उदयपुर
MOHANLAL SUKHADIA UNIVERSITY : UDAIPUR

REFERENCE : ADVERTISEMENT No. 4/2010

LAST DATE FOR RECEIPT OF APPLICATION FORM : 15.12.2010

DETAILS OF ESSENTIAL QUALIFICATIONS FOR ADMINISTRATIVE & OTHER POSTS

(i) CONTROLLER OF EXAMINATIONS

“Post-graduate with atleast 10 years teaching in Colleges and University Administrative Experience.”

NOTE :

(i) Experience of dealing with the examination work will be preferred.

(ii) Administrative experience be counted from the post of Assistant Registrar or having equivalent Pay Scale of the post of in an office.

(ii) DY. REGISTRAR

(i) Atleast a Second class Post-graduate Degree or MBA in HRD/Personnel branch etc.

(i) Ten years experience of administration in a position involving Supervision, Control and Planning in an educational institution of Higher Learning or ten years experience of teaching/research in a multi-faculty College, University or an Institute of Higher Learning or ten years experience in Management of a Project of Academic significance sanctioned by a University, UGC or the Central or the State Government.

NOTE:

Persons already working in this University on the post of Section Officer or any equivalent post and who does not possess Post-graduate Degree but who are Graduate could be considered provided that such persons possess ten years experience of actual Supervision, Control and Planning on such post.

(iii) DY. COMPTROLLER (ON DEPUTATION)

Master's degree in Commerce in I or II division or an equivalent or Chartered Accountant or its equivalent with ten years experience in accounts in a supervisory capacity.

NOTE

A person already working in this University who does not possess a Post-graduate degree but is a graduate of any faculty could be considered for the above post, provided that such a person possesses atleast ten years experience of accounts in supervisory capacity.

(iv) ACCOUNTS OFFICER (ON DEPUTATION)

Master's degree in Commerce in I or II division or an equivalent or Chartered Accountant or its equivalent with 5 years experience in accounts in a supervisory capacity.

NOTE

A person already working in this University who does not possess a Post-graduate degree but is a graduate of any faculty could be considered for the above post, provided that such a person possesses atleast six years experience of accounts in supervisory capacity.

(v) ASSISTANT REGISTRAR

(ii) Atleast a Second class Post-graduate Degree or MBA in HRD/Personnel branch etc.

(iii) Five years experience of administration in a position involving Supervision, Control and Planning in an educational institution of Higher Learning or five years experience of teaching/research in a multi-faculty College, University or an institute of Higher Learning or five years experience in Management of a Project of Academic Significance sanctioned by a University, UGC or the Central or the State Government. However, relaxation in experience by two years can be made in case of SC/ST/OBC.

NOTE

Persons already working in this University on the post of Section Officer or any equivalent post and who does not posses Post-graduate degree but who are Graduate could be considered provided that such persons possess six years experience of actual Supervision, Control and Planning on such post.

NOTE: QUALIFICATION AND OTHER TERMS & CONDITIONS FOR THE POST OF DY.LIBRARIAN, ASSTT. LIBRARIAN, SUPDT OF PHYSICAL EDUCATION AND ASSTT. PROFESSOR OF ZOOLOGY WILL BE AS PER THE UGC NOTIFICTION NO.F.3-1/2009 DATED 30.9.2010.
