



MOHANLAL SUKHADIA UNIVERSITY
UDAIPUR

No. F. / MLSU/ Estt/ Gr.I/ 2012/93

Dated: 18-01-2012

C I R C U L A R

It is observed that teachers eligible for promotion under CAS are directly submitting their request on plan papers to the University without recommendation from their respective offices.

It is reiterated that each employee should adhere the procedure laid down by the University and all the correspondence with the University should be through proper channel and with proper forwarding and recommendations of the Head of the Institution.

Further, the procedure for application under CAS has been mentioned in the "Explanatory note for Tables II(a) and II(b)" page No. 72 of the "UGC Regulations on minimum qualifications in Higher Education 2010" received vide letter No. F.3-1/2009 dated 30.06.2010 from the UGC, the following condition is to be full filled by the eligible candidate for CAS :

Condition 6 : "Candidate should offer themselves for assessment for promotion, if they fulfill the minimum APO scores indicated in Tables I and II, by submitting an application and the required proforma. They can do so three months before the due date if they consider themselves eligible".

I am therefore directed to inform (i) all the eligible teachers for promotion under CAS (ii) Head of the Departments/ Institutions to adhere the procedure strictly as laid down by the University / UGC in this regards.

REGISTRAR