

**UNIVERSITY COMPUTER CENTRE  
VIGYAN BHAWAN, ML SUKHADIA UNIVERSITY,  
UDAIPUR 313001**

**Tel: 0294-2471370, 2471310**

**Web site: [www.mlsu.ac.in](http://www.mlsu.ac.in)**

**TERMS AND CONDITIONS OF THE SHORT-TERM TENDER FOR  
“APPROVAL OF CYBER CAFÉ “ FOR ON-LINE SERVICES OF THE  
UNIVERSITY FOR ONE YEAR**

**One Cyber café per Ward of Panchayat/Municipality will be approved**

1. Only cyber cafes registered with local authorities will be eligible to apply for the approval
2. The cyber café must have minimum 512kbps Internet connection and more than two computers, one laser printer, one A4 scanner for their customers.
3. Cyber café must be located in a public place open to public roads with easy access to their customers
4. Approved cyber café operators shall not be allowed to provide sale or services related items other than that listed below in the premises of cyber café

Services allowed in the premises of Cyber Café

Photocopy, DTP, Book binding, training in Computer work, sale of stationary, books or other educational materials.

5. Approved cyber café shall be provided with username and password etc for access to university library catalogue services, printing of previous year question papers, previous year question papers of selected admission tests conducted by the university, access to job portals and other services like E-contents etc to the bonafide students of the university.
6. University will approve only one cyber café operator per ward, village, tehsil and will publicize their name on the university website, notice boards of colleges.
7. Approved cyber café operators shall not be allowed to charge rates more than the prescribed maximum rate.
8. Cyber café operators shall be provided with training about the application form filling other information system, website and intranet etc of the university to provide better services to the university.
9. The approved rate shall include guidance and other information service to be provided to the customers for proper filling of application forms and access of other services. No extra charges can be collected from bonafide students of the university & affiliated colleges,

10. Cyber café operators shall be required to display university approved rates signed by the University authorities on their notice board.
11. The printing quality of the applications to various university application forms should be minimum 70 gsm or better A4 size paper and minimum economic printing quality of good printers. The printed material should be good quality acceptable as printed document by Government/Educational institutions.
12. Scanning of one passport size photograph and signature of the students should be scanned in a single scan as per quality and size prescribed by the university.
13. Approved cyber café institution can put their seal on the backside of the document or space provided on the application forms or other documents
14. Approved cyber cafe operators can provide services at the premises of affiliated/constituent colleges, locations of seminars/conferences as per additional rate of stalls decided by the college/institutions. However university shall not be responsible any kind of financial & administrative liabilities
15. University shall prescribe single charge ( maximum charge that can be collected from customers) for complete job of online filling and printing of one set of application form consisting minimum two pages of application form & one page challan, printing of documents and educational materials.
16. Cyber café service to be provided as per time restriction of the local authorities
17. Token system to serve “ First to come,First to serve “ basis must be implemented for the service.
18. The cyber café facilities for students will also be offered by all the BCA colleges, service centres/cyber cafes located in the affiliated colleges.
19. In addition to the above all the terms and conditions of the University tender is also applicable for this tender.
20. Sealed tender must be submitted in sealed envelope along with a crossed DD for Rs 1000/-+ Tender form Fee of Rs 100/- = Rs 1100/- in the name of Comptroller,MLSU, Udaipur to the Director, University Computer Centre, Vigyan Bhawan Block-A, MLSU, Udaipur

DIRECTOR  
University Computer Centre

Date: 24/5/2011

## **TENDER FORM FOR APPROVAL OF CYBER CAFÉ OPERATORS**

**1. Name and Address of the Tenderer:**

**Tel No:**

**Mobile No:**

**E-mail No:**

**2. Registration Number:**

**Registered with: .....**

**3. Details of EMD deposited : Amount: Rs .....**

**(Kindly deposit Rs 1000+100 (Rs 1100/-) in the form crossed DD to the Comptroller, MLSU, Udaipur)**

**DD No..... Bank:.....**

**4. Name of the locality where cyber café is located:**

(a) Name of the public road where the cyber café is located:

(b) Ward No.

© Tehsil:

(d) Panchayat

(e) City

(f) District

(g) Distance from nearest Bus stand of Rajasthan Parivahan:

(h) Name & distance of the nearest police station .

**5. Distance of the Cyber café from the nearest college**

(a) Name of the college

(b) Distance in km

6. Distance of nearest ICICI bank from the cyber café

(a) Name of the ICICI bank branch

(b) Distance

7. Facilities & Infrastructure available in the cyber cafe

(a) carpet area of the service space ( Area in square ft):

(b) No. of Computers

(c) No, of Laser printers

(d) No. of Scanners

(e) Internet connection speed:

(f) Service provider of Internet

(g) Web cam

8. Other infrastructure facilities

(a) Inverter/UPS

(b) Photocopier : Yes/No

If yes, charge per copy

(c) Drinking water

(d) Toilet

# MOHANLAL SUKHADIA UNIVERSITY: UDAIPUR

## TENDER FORM

LOCALITY: .....

WARD No./ Tehsil:

District:

Item	One time fee	Rate offered by the Tendered	
	Kindly quote one time Fee offered to the University for one year period against approval from university		
Annual one time fee to university to be deposited	Rs 1000/-payable to the university		
Maximum rate that can be charged from bonafide students/Applicants			
Item	Maximum charge that can be collected from students/applicants	Maximum rate offered to the students/Applicants after discount by the tenderer	Remarks
1. On-line filling of admission form/Examination of the university including Internet Access of half an hr, scanning & uploading Photograph & signature, printing of Two pages (both side of the paper) of application form, one challan form including guidance to fill the form	Maximum charge Rs 25/- per applicant		
2. Additional Charge for printing of application forms/Affidavits/Educational materials already downloaded while filling online form	Maximum rate Rs 5/- per page		
3. Printing of pdf files including downloading charges	Maximum rate 5/- per page		
4. Viewing Result and Printing online mark sheet	Maximum rate Rs 10/- per result		

Note :

1. If the rate quoted is higher than maximum rate mentioned by the university, university reserves right not to approve cyber café operators from locality and make alternate arrangement in the nearby college/ other locations
2. University will approve the cyber café on the basis of the following:
  - (a) One time fee offered to the university for the approval (One year)
  - (b) Discount to be given to the students from the locality on the rate recommended by the university.
  - (c) Infrastructure facilities and accessibility. of the tendered
3. Approved cyber café should sign an agreement with university as per prescribed format

### **CERTIFICATE**

**This is to certify that we will abide by all the terms and conditions of the tender**

Name and Signature of the Tendere

Seal

Date :

Place