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POST-GRADUATE STUDIES

Mohanlal Sukhadia University

UDAIPUR – 313 039 (Raj.)

Prof. K. Venugopalan

DEAN

No. F /DPGS/Prog.Rpt/MLSU/2011/

Date:

NOTIFICATION

All Ph.D. students admitted to Ph.D. programme on or after 7th September 2009 are hereby informed that as per para 9(b) of Regulations relating to the award of M.Phil./Ph.D. Degree (*Amended w.e.f. 7th September 2009*), each student pursuing Ph.D. research work shall have to submit:

- (a) Six monthly progress report through supervisor to the Dean, PG studies
- (b) Annual progress report after presentation before the Departmental committee

We have noted that a large number of Ph.D. scholars have not submitted their six monthly and annual progress reports, they are advised to submit their past annual /six monthly progress reports **on or before 15th May 2011** positively as per format enclosed failing which registration will be cancelled/ minimum period of submission of Ph.D. thesis may be extended by number of days of delay in submission of progress report.

For the convenience of monitoring of submission of progress reports at the Department and University level, the following time frame is hereby set irrespective of actual date of registration for submission of next six monthly & annual progress reports.

Progress Report (Six Monthly)	July 31 st of every year (candidates who have joined / registered between 1 st January – 30 th June) January 31 st of every year (candidates who have joined /registered between 1 st July -31 st December)
Annual Progress Report & Presentation to the Departmental committee	January 31 st of every year (candidates who have joined /registered between 1 st January – 30 th June) July 31 st of every year (candidates who have joined /registered between 1 st July - 31 st December)

Since regular assessment of progress of the research work of the candidate through six monthly and annual progress reports is one of the mandatory requirements for award of Ph.D. as per UGC regulation 2009, all the Ph.D. scholars are hereby informed that following actions will be taken for the defaulters:

(i) Delays up to six months: Number of days delayed will be added to the minimum period for submission of thesis. (for example, if submission of six monthly report is delayed for 30 days, thesis will be accepted for evaluation only after a period of 24 months and 30 days from date of registration).

(ii) Delays more than six months: Candidates will be treated discontinued from Ph.D. programme and the matter will be referred to PGRB for necessary action which may include cancellation of Ph.D. registration of the candidate.

Format for submission of six monthly and annual progress reports is available on the university web site.

DEAN

Copy to:

- (i) Head, Department of with a request to arrange Departmental committee meeting to monitor annual progress of the research students of the department and forward report to the undersigned.
- (ii) All supervisors with a request to call for progress report as per regulation 7(b) and advise their Ph.D. students to submit progress reports as per schedule.
- (iii) Coordinator, Internet Centre for website publication.

DEAN



MOHANLAL SUKHADIA UNIVERSITY: UDAIPUR

PROFORMA FOR SUBMISSION OF PROGRESS REPORT

Period of Report: From..... to..... Six Monthly/Annual

1. Name of the Candidate:
2. Department
3. Name of Institution
4. Name of Supervisor:
5. Date of Joining:
6. Title of thesis:
7. Fellowship if any received during the period of report:
8. Are you employed (If yes, give details of employment)
9. No. of days reported to the supervisor during period of report:
10. No. of days visited the university libraries for reference work:
11. Details of research work carried during the period of report:
12. Research paper (s) published /submitted for publication
13. Details of seminars/workshops/Training programmes attended
(Both at the University and other places)
14. Give details of seminars/Ph.D.viva Voce/extension lectures organized in the department attended by the candidate

Date: Signature of the Candidate
Address:
Mobile No.

CERTIFICATE

Candidate submitted his progress report on..... Progress of the research work carried out by the candidate during the period of report is

Date: Signature of the Supervisor

CERTIFICATE BY HEAD OF THE UNIVERSITY DEPARTMENT
(required only for annual report)

This is to certify that the candidate presented his research work before the departmental committee on..... and progress of the research work of the candidate during the period of report is found

Date: Signature of Head

RECEIPT (FOR OFFICE USE)

Progress report received on Inward No..... Entered in the Ph.D. scholar Register as and updated web site database on

No of days delay in submission of Progress report:

DEAN,PGS

IMPORTANT DATES/TIME PERIODS

Joining Report after allotment of supervisor (Proforma)	15 days from the date of notification on website
Application for course work (Proforma-)	One week from date of joining
Ph.D. registration form (proforma)	One month from date of joining (Candidates not joined for course work) Six months from date of joining (candidates enrolled in the course work)
Review of Literature (Paper-II of course work)	Within 15 days from the date of examination for Paper-I of Ph.D. course work. Late fee: Rs 500/- After prescribed date for maximum period of one month
Progress Report (Six Monthly)	July 31 st of every year (candidates joined Winter) January 31 st of every year (candidates joined in Summer) Note: The minimum period for submission of Ph.D. thesis will be increased by number of days of delay in submission in the progress report
Annual Progress Report & Presentation to the Departmental committee	January 31 st of every year (candidates joined in Winter) July 31 st of every year (candidates joined in Summer) Note: The minimum period for submission of Ph.D. thesis will be increased by number of days of delay in submission in the progress report
Presentation of Draft copy of Ph.D. thesis to the departmental committee and Presentation of thesis	One month before submission of thesis

Minimum Time period required for completion of course work and submission of Ph.D. thesis	One year
Submission of Panel of examiners in sealed envelope by the Supervisor(as per proforma)	Minimum 15 days before the submission of Ph.D. thesis Note: Ph.D. thesis from the candidate shall not be accepted by the Office of the Dean, PG studies from the candidates whose panel of examiners is not received from supervisor,
Normal time period for dispatch of Ph.D. thesis.	One week from the date of receipt of consent from both examiners
Normal time period for evaluation of Ph.D. thesis	Two and half months from date of dispatch of thesis. First reminder: Three months form date of dispatch of thesis Second reminder: Four months from the date of dispatch of the thesis.
Time period for viva-voce	One month from the date of receipt of positive reports from both examiners/ Twenty one days from date of consent from examiner
Issue of provisional certificate	Seven working days from the date of Viva Voce.