



MOHANLAL SUKHADIA UNIVERSITY, UDAIPUR

FORM FOR REPORT ON THE INSPECTION OF COLLEGES FOR AFFILIATION

(PROVISIONAL/ PERMANENT)

Note :- All the information furnished by the college/institution applying for affiliation /extension of affiliation are to be verified by the screenings /inspection team with the original documents at the time of call for inspection.

1. Name of the College and the Year of foundation
Name _____
Year of foundation _____
2. Name of Social /Trust With Registration No. _____
Name _____
Registration _____
3. Date of Inspection of documents /verification _____
4. No objection Certificate from State Govt. (give reference number and date) _____
5. Affiliation Sought for And intake capacity
Faculty /Faculties _____
Subject (s) _____
Class (s) _____
Session _____
6. Details of previous applications for Affiliation in the subject (s) _____
7. Subjects already taught _____
8. Funds position :
 - (i) Financial Resources of the College in Relation to the proposed development _____
 - (ii) Present financial position _____
 - (iii) Reserve fund available at present
 - a. Cash in hand _____
 - b. In Trustees Securities _____
 - c. F.D.R. _____
 - d. Bank Guarantee _____
 - e. Immovable Registered Property _____
 - (iv) Additional financial resources proposed to provided _____
9. About the Management (In case of private Institution) :
 - (i) Whether Management Committee Constituted For this College Yes/No _____
 - (ii) Total Numbers of Committee Members _____
 - (iii) Total Nos. of Committee Members those Who are from Education Field _____
 - (iv) Whether the Principal and at least one other Member of the teaching staff are the Ex-Officio members of the managing committee _____
10. Principal, Faculty & Staff : The Principal and faculties appointed is certified.
 - (i) Whether the Principal is qualified Give details
Name _____
Age _____ Qualifications _____
Experience _____ Salary & grade _____
 - (ii) Number of faculty required, Appointed and proposed
Required _____
Appointed _____ Qualified /Not qualified
Proposed _____ Qualified /Not qualified

	Required	Appointed	Proposed
(iii) Non-teaching and class IV staff Librarian (Qualified /Not qualified)	_____	_____	_____
Non-teaching	_____	_____	_____
Class IV	_____	_____	_____

11. Land & Building :

- (i) Does the management possess Own land for the College. If yes, Give total area in Acre. _____
- (ii) Does the management possess Own building for the College ? If yes, _____
- (iii) Building acquired on Rent or a long lease. Give total Construction area in sq. ft. _____

12. Class Rooms :

- (i) No. of Class Rooms & Size _____
- (ii) Allocation of Class Rooms _____
- (iii) Are the Class rooms commodious, Well ventilated and electric fittings conditions are satisfactory ? _____
- (iv) Whether the existing class rooms are sufficient for existing classes . _____
- (v) How much class rooms are proposed to be provided for starting classes in the subjects for which affiliation is sought . _____
- (vi) What is the maximum number of Classes being held at the same time ? _____
What is the maximum strength of a section ? _____

13. Laboratories :

- (i) Total Number of Labs & their size _____
- (ii) Allocation of Laboratories _____
- (iii) Are Laboratories properly equipped _____
- (iv) Are the Laboratories commodious, Well ventilated, sanitary and electric fittings conditions are satisfactory ? _____
- (v) Whether the existing Laboratories are sufficient for existing classed. _____
- (vi) How much Labs. are proposed to be provided for starting classes in the subjects for which affiliation is sought. _____

14. Library

- (i) Size of the Library and Total number of seating _____
- (ii) Total Number of Books available Subject wise total number of books _____
- (iii) Total Number of Journals Available Subject wise total number of Journals _____

- (iv) Whether Accession Registrar is maintained _____
- (v) Funds already provided and proposed For Library books and journals _____

15. Other Rooms and play ground:
- (i) Are there Principals & faculty rooms ?
If yes, give size and number. Whether these rooms are furnished properly ? _____
 - (ii) Are there Girls Common Room and conference rooms ? If yes, give size furnished properly ? _____
 - (iii) Is there Canteen Building, If yes, give size seating capacity _____
 - (iv) Number of toilets. Male _____ Female _____
Whether the toilets are well cleaned and fitted with proper sanitation and electricity fittings _____
 - (v) Is there any play ground ?
If yes, give size ? Whether games activities are held and material available _____

16. Hostel :
- (i) Whether Hostel facility is available ? _____
 - (ii) If yes, give intake capacity ? _____

17. Teaching and office equipments :
(give details of equipments procured or Proposed for teaching and office with cost. Whether stock registrar is maintained ?
- | | |
|--------------------|-------|
| LCD Projector | _____ |
| Overhead Projector | _____ |
| Computer /Printer | _____ |
| Photocopier | _____ |
| Fax Machine | _____ |
| Television | _____ |
| Audio System | _____ |
| Water Cooler (s) | _____ |
| Other Equipments | _____ |

18. Furniture & Fixtures :
(give details of Furniture procured or) Proposed for Class Rooms/Laboratory / Library /Principal Room/ Faculty Room / Girls Common R oom/Conference Room/ Canteen /Office etc. office with cost Whether stock registrar is maintained ?
- | | |
|-------------------|-------|
| Class Room | _____ |
| Laboratory | _____ |
| Library | _____ |
| Principals Room | _____ |
| Faculty Room | _____ |
| Office | _____ |
| Girls Common Room | _____ |
| Conference Room | _____ |
| Canteen | _____ |
| Others | _____ |

Only for office use – alongwith No. of students to be admitted in the course.

19. Data relating to (AISHE) All India Survey of Higher Education have been uploaded on MHRD Portal. Yes / No

1. General impression about the Institution

2. Does the committee recommends affiliation Yes /No.

While recommending affiliation, the Inspectors are requested to carefully examine the conditions in which the Institution had originally been granted affiliation and to recommends affiliation or upgrading only when they find that the original conditions have been satisfactorily fulfilled and that the institution possesses the necessary facilities in respect of staff, funds and accommodation etc. and that it is fit to be raised to higher standards.

3. Summary of recommendations (Specify the no. of sections and intake of students in each course. Including conditions for provisional affiliation if recommended.)

4. Name of the Inspection Committee Member

Signature

1. _____

2. _____

3. _____

5. Counter Signature of Director CDC
MLS University, Udaipur