

**National Webinar  
on  
ROLE OF ICT IN UNIVERSITY ADMINISTRATION**

**4th July, 2021  
11:00AM to 12:30 PM**



Organised by

**Mohanlal Sukhadia University, Udaipur ( Rajasthan)**

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**MOHANLAL SUKHADIA UNIVERSITY, UDAIPUR**

National Webinar on

**ROLE OF ICT IN UNIVERSITY ADMINISTRATION**

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**CHIEF PATRON**  
**Prof. Amarika Singh**  
Hon'ble Vice Chancellor  
Mohanlal Sukhadia University,  
Udaipur



**KEY SPEAKER**  
**Dr. Avinash Panwar**  
HOD, Computer Science  
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**ORGANIZING SECRETARY**  
**Dr. Rajesh Chandra Kumawat**  
Controller of Examinations  
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**CONVENER**  
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**COORDINATOR**  
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## ABOUT MOHANLAL SUKHADIA UNIVERSITY

Mohanlal Sukhadia University (Erstwhile Udaipur University), a State University, was established by an Act in the year 1962. With its legacy of 58 years, this University serves to the needs of higher education in Southern Rajasthan. It caters for about 2 Lakh students with 34 departments in 8 faculties. With its vision to provide moral values, scientific temper and state of the art technologies, University imparts high degree of intellectual, professional and cultural development to meet the local, national and global challenges.

## ABSTRACT

Information and Communication Technology is a tool that enhances the overall administration of higher education and reduces complexity. ICT makes it convenient for the users to communicate or exchange information with others.

## INTRODUCTION

- \* University administration and management is one of the toughest jobs particularly when it grows in size and numbers, so it is next to impossible to sustain without the presence of technology. ICTs extend opportunities to supervise, coordinate and control day-to-day administrative activities in easy and transparent ways.
- \* The role of ICTs in admission process, maintenance of student's personal and other academic records, General Administration, Pay roll and Financial accounting, Inventory management, Personnel records maintenance, Library system, Overall Examination & their Result process is unavoidable for sustainable development.

- \* Various administration challenges for Indian Education System of the 21st century are like.
  - Global and Local challenges due to any pandemic conditions
  - universal & individual challenges
  - Balancing between traditional and modern approaches
  - Competition & equity challenge
  - Expansion of knowledge
- \* Can overcome and dealt efficiently with proper usage of technology.
- \* ICT has made information transfer easier and faster in many ways.
- \* Information Technology has brought transformation and efficiency in the way many management tasks are handled. It changed how information is processed, stored and managed making record keeping, document processing, clerical and such other activities less burdensome. Information about any University can now be effectively disseminated to the entire world. It has also made access to the University easy and students/applicants can now process admission, fee payment, registration and several other services online.
- \* In the era of rapid change and exponential information needs, reducing costs of travel and accommodation and absence of key staff is a concern to organization while training their staff, so Universities make much uses of Technology and developing distant education and online studies & works with increased presence of computers in offices and homes.
- \* Various functional areas of ICT in Universities are
  - Timetabling
  - Students admission and tracking
  - Financial Management
  - Medical Services
  - Procurement & Store Management
  - Online Examination & Result process

## OBJECTIVE

- \* To create awareness about the developments in the field of information & communication Technology.
- \* To train the administration in the use of computers and application of ICT for improving the Quality to efficiency of university management & decision making.

## MAIN THEME

- \* In the present pandemic conditions, analyzing the environment within the university for accepting the challenges arising out of the application of ICT in administration and Academics.
- \* Assessment of training needs for various use of computers in administrations & research Activities of university