Rs 500/-

UNIVERSITY COLLEGE OF COMMERCE AND MANAGEMENT STUDIES
M.L.SUKHADIA UNIVERSITY:UDAIPUR 313001

ITEM : RACK SERVER & COMPUTERS

PRESCRIBED BID FORM

NOTE:
Bids must be submitted strictly in accordance to all terms and conditions of the bid-notice, bid form of the university, otherwise the bid shall not be considered and shall be rejected out-right as the counter (firm's own) terms and conditions are not accepted in any case. Bidder should read these terms and conditions very carefully and comply strictly while submitting their bids. If a Bidder has any doubt regarding the interpretation of any of the terms and conditions or specifications mentioned in those documents, he should get these clarified before submitting the bid from the Purchasing Officer of the college , The decision of the purchasing Officer regarding the interpretation of the conditions and specifications shall be final and binding on these bids. The purchase is being made as per Rajasthan Transparency in Public Procurement Act/Rules, 2012 and also 2013 (GSR97), Finance (G&T) Department dated 24.1.2013.

A SET OF THIS BID FORM CONTAINING FOLLOWING ENCLOSURES IS AVAILABLE HEREWITH:

1 Notice Inviting bid
2 Eligibility Criteria
3 General Terms and Conditions of bid
4 Special Terms and Conditions of bid
5 Technical bid form
6 Financial bid form

Submit Technical bid and Financial bid separately as per details given under special terms and conditions para (1) in sealed envelopes failing which Tender (Bid) will be rejected.

Please retain one set of the bid for your record and submit one complete set duly filled in signed and stamped along with earnest money (Bid deposit) remittance documents.

Encl. As above

Dean,

University College of Commerce & Management Studies

UNIVERSITY COLLEGE OF COMMERCE & MGT. STUDIES
MOHANLAL SUKHADIA UNIVERSITY, UDAIPUR

No. UCCMS/MLSU/RUSA/2018/ Date: 24.09.2018

SHORT TERM TENDER NOTICE

Technical and Financial bids are invited on or before **12th Oct., 2018, 2.00 pm**, to supply following items from reputed firms. Technical bid will be opened on the same day at 3:30 pm. in the chamber of undersigned in presence of tenderers or their authorised representatives available at that time. Tender forms, specifications and other details are available to download on the University website www.mlsu.ac.in

S. N	Item	Estimated cost (Rs in Lakhs)	EMD (Rs)	Tender form fee (Rs)	Specification
1	Rack Server – 01 Nos	3.00	**6000/-**	500/-	1. Intel Xeon E5(Octa Core) E5-2620 v4, 2.1 GHz, 20 MB Cache, 2133MHz or higher and can be configured with two E5-2620v4 2.1 GHz or higher processor and scalable upto 2 processors in the same enclosure 2. Minimum 20 MB L2 Cache 3. Intel Series chipset 4. 16GB Memory and can be scalable up to 768 GB with Tru DDR4 Memory (2Rx4, 1.2V) PC4-19200CL172300 MHz LP RDIMMs 5. Server should support 12 DIMM Slots memory configurations. 6. Server Memory should support ECC, Chipkill, Memory mirroring and memory sparing, System supports RDIMM/LRDIMM 7. 2 x 1 TB 7.2K 12GBPS NL SAS 2.5"G3HS HDD, and can be configured SAS 2.5"HDD scalable upto 8 drives. Server should support intermix of SAS & SATA 8. Server should support seamless up gradation of RAID controller from basic hardware RAID 0, 1 upgradeable to RAID 5 and 6. 9. DVD-RW 10. Integrated Graphics Controller 11. Server should be configured with minimum Two Gigabit Ethernet ports 12. Server should be configured with 4 Number of PCIe Slots scalable 13. Server should support minimum 4 Number of external USB 2.0 Ports as well as 2 Number of 3.0 USB Ports 14. Dual redundant power supplies with Platinum certification 15. Server should be configured with minimum of four hot – swap redundant cooling fans. Fans should be completely

					redundant so that failure of a fan should not impact the cooling inside the server chassis and provide availability for critical applications. 16. Should support integrated management; Server should be supplied with OEM Server Management Software. 17. Should support latest version of windows server and Linux. 18. Latest Version of Window 2016 64 Bit 19. 3 Year Comprehensive Onsite Warranty.
2.	Computers i3 (Only Reputed Brand) - 20 Nos	6.50	13000/-		20. Desktop Computers i3 Desktop Computer with 18.5 LED Monitor. Processor Intel Core i3- 6th Gen or Higher RAM; 4GB, DDR4- Desktop RAM. HDD:1TB SATA 7200 rpm Hard Drive. LED:18.5" LED Monitor, Keyboard & Mouse Wired Window 10SL-64 bit +Office (acdmc.)+SATA DVDRW,

DEAN

Note:-

(1) Bidder (authorized signatory) should submit their technical and financial proposals alongwith DD for tender fee, and earnest money physically at the office of the Dean, University College of Commerce and Management studies, MLSU, Udaipur, as prescribed in the tender notice.

(2) In case any of the bidder fails to physically submit both the Demand Drafts alongwith the bid, its bid shall not be accepted. These Demand Draft should be drawn in favour of DEAN,UCCMS, payable at Udaipur.

(3) The purchasing officer of the college reserves the complete right to cancel the bid process and reject any or all of the bids.

(4) The provisions of RTPPA Act, 2012 and rules thereto shall be applicable for this procurement. Furthermore, in case of any inconsistency in any of the bidding document with the RTPP Act, 2012 and Rules thereto, the later shall prevail.

DEAN

Important Dates for Tender

S.No.	Events	Date
1.	Date of Issue of Notice Inviting Tender (NIT)	24.09.2018
2	Start Date & Time for downloading of Tender documents	24.09.2018, 4:00 p.m.
3	Website for downloading Tender Documents	http://mlsu.ac.in
4	Last Date & Time of downloading of Tender	12.10.2018, 1:00 p.m.
5	Last Date & Time for physical submission of Tender	12.10.2018, 2:00 p.m.
6	Date & Time for Opening of Technical Bid	12.10.2018, 3:30 p.m.
7	Date & Time for Opening of Financial Bid	To be announced later

Eligibility Criteria

Sno	Basic Requirement	Specific Requirements	Documents Required
1	Legal Entity	The bidder should be a proprietor ship firm registered under the Rajasthan Shops & Commercial Establishments Act or a similar act of any other State/Union, as applicable OR A company registered under India Companies Act 1956 OR A partnership firm registered under Indian Partnership Act 1932	Copy of valid Registration Certificates/ copy of certificate of incorporation
2	Financial: Turn over	The Bidder should have a minimum annual turn over of Rs 35 lacs in any of the last three financial years. The bidder should be in a profitable position for all these three years.	Audited copies of Balance Sheet and Profit & Loss Account of last three Financial years 2015-16, 2016-17, 2017-18 OR Certificate from CA with CA's Registration No. & Seal
4	Tax registration and clearance	The bidder should have registered number of (i) GST (ii) Income Tax PAN	Copy of GST registration and PAN card.
5	References	Govt. Institution/University to whom the bidders if he has supplied the computers/college furniture	List of Name, address, telephone number/E-mail address

GENERAL TERMS AND CONDITIONS OF BID

NOTE: Bidders should read these conditions carefully and comply strictly while sending their bids. If a bid has any doubt regarding the interpretation of any of the conditions or specification mentioned in the bid notice, he should before submitting the bid, refer these to the undersigned and obtain clarification. The decision of the Tendering authority of M.L.Sukhadia University regarding the interpretation of the conditions and specifications shall be final and binding on the Bidders.

1. Definition

(i) The term *'the contract*' shall mean the invitation to the bid the instructions to the Bidders the bid acceptance of bid hereinafter defined and those general conditions and special condition that may be added.

(ii) The term *the contractor* shall mean the person, firm or company with whom the order for supply is placed. In the case of the person, it shall be deemed to include his successors, heir and legal representatives where the context so admits.

(iii) The term *delivery* shall mean delivery by the dates and the places specified in the bid form and/or order/issued after the acceptance letter from time to time of stores which are acceptable by the Indenting officer/the **Dean, University College of Commerce & Manangement Studies,** M.L. Sukhadia University or the central stores purchase committee of the university and not the submission of stores which are not to the required standard.

(iv) The term *Purchase Committee* shall mean the Committee constituted by the DEAN, UCCMS, M.L.Sukhadia University.

(v) The term *bid* means tender and *bidde*r means tenderer.

(vi) The terms 'Bid deposit' and 'Earnest money deposit' have same meaning.

2. The bids should be sent to **Dean, University College of Commerce & Manangement Studies, M.L. Sukhadia University, Udaipur 313001 (Rajasthan) under a registered** A.D. cover or speed post etc. in a double envelope, duly sealed and marked with the item name of the bid, bid Code No., due date so as to reach in this office before the due date and time. If bids are delivered by hand, a receipt should be obtained. Any bid received after the due date and time on account of postal delay and other reason shall not be considered.

The bids will be opened on the date and time mentioned in the bid documents before the members of a committee appointed for this purpose by the Dean, University College of Commerce & Manangement Studies, MLS University Udaipur in the chamber of the DEAN.

BIDs are at liberty to be present or authorise not more than one representative to be present at the time of opening of bids on the above mentioned date and time.

3. No dealer who is not registered under the GST act prevalent in the state where his business is located may be eligible to bid. The GST registration number should be quoted and tax clearance certificate from the commercial/sales tax officer of the circle concerned should be submitted without which bid is liable to rejection.

4. Bid will have to submit invariably an income tax clearance certificate from the income tax officer of the circle concerned along technical bid.

5. The bid should be filled in blue ink or typed. No bid, filled in pencil shall be considered.

6. (i) Rates must be written both in words and figures. There should no alterations or overwriting in the bid and information given in the bid should be unambiguous language. Where any alteration is made, it should be made clearly and should be dated and initialed by the Bidder failing which such quotation will be ignored. No paper shall be detached from the bid form.

(ii) Rates quoted must be F.O.R destination i.e. The UCCMS store and should include all charges and taxes. Current rate of Central/Rajasthan Sales Tax, Excise duty must be mentioned in financial bid as specified.

(iii) If any time during the period of contract the contractor reduces the sale price of such stores to any other person at a price lower than the price approved under the bid, he shall forthwith notify such reduction or sale to the **Dean, University College of Commerce & Manangement Studies,** M.L.Sukhadia University and the price payable under the contract for the stores supplied after the date of coming into force of such reduction in sale shall be correspondingly reduced. The successful Bidder shall furnish certificate to the effect that the provision of this clause has been fully complied with in respect to supplies made or billed for up to the date of certificate. The successful Bidders shall furnish this certificate to **Dean, University College of Commerce & Manangement Studies,** M.L.Sukhadia University at the beginning and at the end of the contract period that they had complied with this clause of the conditions.

7. The Bidder is not expected to quote for more than one quality where the specifications are fairly clear, If any bid will quote for more than one quality, his rates may not be considered at all in respect of those items.
8. Bid and offers of the firm shall be valid for a period of six months from the date of opening of financial bids.
9. (i) Bids hereby are explicitly warned that individual signing the bid must specify as follows:-
   (a) Whether signing as *Sole Proprietor of the firm*".
   (b) Whether signing as a *Registered active partner of the firm*".
   (c) Whether signing for the firm, i.e. per procurationem".
   (d) In the case of Companies and Registered firms whether signing as Secretary, Manager, Partner, , etc. and how individuals so signing are authorised to do so. A copy of the document under which such authority is given should be submitted with the bid, if a copy has not already been sent to Dean, University College of Commerce & Manangement Studies, M.L.Sukhadia University, Udaipur - 313001 (Rajasthan).
   (ii) Except specified places, Bidder should sign the bid form at the end of the first and last pages of the bid as a token of his acceptance of all the terms and conditions of the bid. He should also sign at each page of the bid on which rates are quoted and also at all the specified places.

   (iii) If the Bidder resiles from his offers or puts new terms after opening of the bid, his earnest money is liable to be forfeited.

   (iv). The submission of more than one bid for the one and same category and under different names is prohibited. If it is discovered that this condition has been violated, the bid will be rejected or contract will be cancelled and the earnest money (Bid deposit) or security deposit(s) will be forfeited by the UCCMS, M.L.Sukhadia University, Udaipur.

10. The bid must be accompanied by an Earnest Money (bid deposit) as demanded in the NIB without which it will not be considered and rejected outright. The bid form fee and earnest money should be remitted in any one of the following forms:-

(i) Deposit Receipt of the recognised banks, which should be made in the name of to Dean, University College of Commerce & Manangement Studies, M.L.Sukhadia University, Udaipur 313001 (Rajasthan).

(ii) Bank Drafts, of any scheduled bank in the name of Dean, University College of Commerce & Manangement Studies, M.L.Sukhadia University, Udaipur 313001 (Rajasthan). (payable at Udaipur)

(iii) Cheque and FDR are not acceptable in any case.

N.B (a) It is emphasized that no bid will be considered without earnest money (bid deposit) and if it is not in the form specified above. Request for adjustment of previous security/earnest money or deduction of amount from the earnest money from pending bills will not be considered.

(b) the earnest money will be refunded to an unsuccessful Bidder after final acceptance of the bid for these firms, whose bids are accepted. Earnest money will be retained as security for the full period of contract and it will be refunded within six months after the supply of goods, provided there is no complaint from any of the purchasing officers in University.

11 Successful Bidders will have to execute an agreement in the prescribed form with the Dean, University College of Commerce & Manangement Studies, on a non-judicial stamp paper of Rs. 100/- which will be purchased by the contractor in his name and on his own cost, within period specified in the letter from the date on which the acceptance of the bid is communicated to him.

12. The contractor will be held responsible for goods being sufficiently and properly packed for transport by rail or road transport so as to ensure their being free from loss and breakage till the delivery of goods at the stores of the purchasing officer. All packing cases, containers and other allied material shall be supplied free of cost by the contractor and the same will not be returned to him. If he so desires, the contractor may insure valuable goods and loss or damage, breakage, leakage or shortage discovered at the destination by the consignee, the contractor shall be liable to make the same good at his own cost. The contractor may keep or depute any of his representatives to watch any damage or loss discovered at the destination to verify the same if he so likes for his satisfaction.

13. The successful bidder shall not assign or sublet the contract or any part thereof to any other party.

14. (i) All goods must be sent freight paid. If goods are sent freight together with a penalty of

10%of the freight will be recovered from the supplier's bills.

(ii) RRs or GRS should be sent under a Registered cover. No RR or GR will be accepted if it is sent by V.P.P or through bank.

(iii) Each bale or package shall contain a packing note quoting the acceptance order or supply order No.date and showing its contents in detail.

(iv) Payment for the supply shall be due and payable by the purchasing officer to whom supply is made when the goods is delivered strictly in accordance of the supply ordered and when the goods are found to the standard required.

(v) All the goods supplied shall be of the best quality to the specification, trade mark laid down for them and in strict accordance and equal to the approved standard samples and in case of any material of which there are no standard approved samples shall be of the very best quality and description obtainable in India. The decision of the Purchasing officer, the Central Stores Purchase Committee of the university shall be final as the standard quality of goods and binding upon the bids and in case any of the articles supplied not being approved they shall be liable to be rejected and any expense or loss caused to supplier as a result of rejection of supplies, shall be entirely on contractor's account.

(vi) The rejected articles must be removed by the bid from the destination where they lie within 30 days from the date of rejection notice. The officials will take reasonable care of such materials but will not be responsible for any loss or damage that may occur to it while it is on their premises.

15.(i) The material ordered will have to be supplied with in 10 days from the date of placing the order to the concerned party by authority of UCCMS, M.L. Sukhadia.

The material will have to be delivered at the respective units of the University.

(ii) In case the supply is not made according to the order in full within the period mentioned in the order the earnest money will be forfeited.

(iii) When the Bidder is unable to complete the supply within either the specified or extended period the purchasing officer shall be entitled to purchase the goods from elsewhere without notice to the Bidder but on his (i.e. Bidder's) account and risk, the goods or any part thereof which the Bidder has failed to supply, or if not available the best and nearest available substitute thereof or to cancel the contract and the Bidder shall be liable to pay for any loss or damage which the purchasing officer may sustain by reason or such failure on the part of Bidder. But the Bidder shall not be entitled to any gain on such purchase made against default. The recovery of such loss or damage shall be made from any sums accruing to the Bidder under this or any other contract within the university. If recovery is not possible from the bill and Bidder fails to pay the loss or damage within one month of the demand, the recovery shall be made under the Rajasthan Public Demand Recovery Act, 1952 or any other law for the time being in force.

While making the risk purchasing the purchasing officer may exercise his own discretion and if possible resort to limited bid system issuing short term notice irrespective of the valuation of the bid. In all cases, where order are cancelled due to non supply of goods, it will be treated as a breach of the contract and the purchasing officer shall take action accordingly.

Note: It is clarified that purchasing officer may resort to risk purchase without granting any extension as provided in earlier condition.

(iv) When the contractor is unable to complete the supply within the specified or extended period, the Dean, University College of Commerce & Manangement Studies shall be entitled to forfeit the earnest money/security money in full or any part as he may deem fit, if no risk purchase have been made as provided above.

When the earnest money/security money in full part is proposed to be forfeited, a show cause notice will be given to the contractor to show cause within 10 days for not making the supplies in time and why the earnest money/security money in full or in part set should not be forfeited.

16.(i) The quantities for the various items in the bid are approximate and the subject to variation. The supplies will have to be made according to requirements as and when orders are placed throughout the contract period.

(ii) If order are placed in excess of the quantities shown in the bid form, the contracter will be bound to meet the required excess supply upto 25% of the bided quantity besides that notified in the bid, on the same rates and conditions. If the contracter fails to do so the purchasing officer shall be free to arrange for the balance supply by re-BID or otherwise and the extra cost incurred, shall be recoverable from the defaulting contractor. If the contractor fails to pay it within one month of the demand, the recovery shall be made under the Rajasthan Public Demand Recovery Act., 1952 or any other law for the time being in force.

(iii) If the purchases of the items approved are not made at all or purchases are made less than the quantity indicate in the bid the will not be entitled to any claim or compensation whatsoever on his account.

17.(i) All articles supplied shall strictly conform to the specification laid down in the bid form. The decision of the purchasing officer /central stores purchase committee whether the articles supplied confirm to the specification and are in accordance with the bid shall be final and binding on the contractor. The Committee will check 10 sets of items at random for finalisation of Tender.

(ii) The contractor for the supply can be repudiated at any time by the Dean, University College of Commerce & Manangement Studies, if the supplies are not made to his satisfaction after giving an opportunity to the contractor of being heard and the reason of repudiation shall be recorded by the Dean, University College of Commerce & Manangement Studies.

18. Any increase in excise duty or other similar tax if imposed by the central or state government after due date of bid will be paid extra. Similarly any reduction in them after the due date will be paid less to the contractor.

19. Remittance charges on payment made to the firms will be borne by the firms or the contractor.

20. Bidders are requested to send with their bids printed descriptive literature, catalogue, photo literature of the articles if any for convincing about the quality and usage of the articles but direct/indirect canvassing on the part of Bidders or their representatives after the submission of the bid shall disqualify their bids.

21. The Dean, University College of Commerce & Manangement Studies reserves the right to accept any bid not necessary to lowest, reject any bid without assigning any reason and accept any bid for all or any one or more items or the articles for which bid has been given.

22. It is made clear that bid must be submitted accurately in accordance with the condition of the bid and the necessary documents must be invariably be enclosed where demanded. In the event of non-submission of these essential documents, the bid shall not be considered and shall be treated as rejected without notice or any reference.

The following documents when furnished must hold good for the entire period of the bid, failing which these will be considered as invalid documents:-

(a) Documents to prove the capacity of the Bidder as: manager/proprietor/partner/managing partner/secretary/ sole distributor /manufacture.
(b) Documents to prove the bid as registered with the general of supplies &disposals, New Delhi or national small scale industries corporation.
(c) Sales tax & income tax clearance certificates.

All documents be submitted in original or copies of the original documents can be acceptable only if these are attested by the "notary public "or Govt." gazetted officers." Self attested or unattested copies of such documents will not be considered valid.

23. The Bidder should not quote their own conditions while submitting the bids. Any counter condition or counter proposals submitted by the Bidder will not be considered at all. If the Bidder imposes condition which are in addition to or in conflicting with the conditions mentioned herein, his bid is liable to summary rejection. The firms intending to get their counter or extra conditions accepted should not submit bid at all. In other words, the firm who agrees to the contents of all the conditions of the bid, need to submit the bid and when once the bid is submitted it will be considered that the Bidder agrees to all the terms and the conditions of the bid.

24. Legal proceedings, if any, arising out of this bid shall have to be lodged in courts situated in Udaipur and not elsewhere.

25. Bidder are expected to satisfy themselves that they will be able to supply the articles quoted by them in full in all circumstances, in case their bids are accepted. No plea that the manufacturer has either stopped the manufacturing or has increased the prices or that the items is not being imported due to certain difficulties, will be considered. The successful Bidder will be bound to supply the ordered articles in all circumstances and on the approved rates only.

26. Bid must be submitted on the appropriate bid forms only which can be downloaded from the website www.mlsu.ac.in as specified in the beginning of this document. The tender fee will not be returned in any case. The whole set of bid form should be submitted after quoting the prices of each items in the space provided. If the Bidder does not wish quote for some items, words :NO QUOTATION" against such items should be mentioned.

27. Where a particular make or size is stated in the bid form no alternative should be suggested which will be ignored and the Bidder shall be assumed to have quoted for the items and their specification mentioned in the bid form.

28. Separate covering letter or communication should be sent for separate category of the bids (a to c in present bid) and bids should be submitted separately for each category. Bids received in mixed with more than one category may not be considered.

29. The decision of the Dean, University College of Commerce & Management Studies, MLSU, Udaipur) in all matters to the bid will be final and binding upon the Bidders.

30. No, sooner the Bidders are informed of the acceptance of the bid than the approved bidder shall have to deposit the security money at the rate of 5% of the total value of the quantity

of the articles mentioned in the bid. No extra amount of security money shall be demanded from the bidder for such approved articles exceeding Rs.50,000/-.

The earnest money deposited at the time of submission of bid will be automatically converted into security money and if the amount of security is more than the earnest money deposited than the remaining amount of security money will have to be remitted by the contractor. Similarly if the amount of security money comes less then the earnest money deposited, then the required security money be kept and the rest may be refunded.

31. The Bidder, on intimation of acceptance of the bid from the University College of Commerce & Management Studies, M.L. Sukhadia University, Udaipur 313001, Rajasthan shall submit an agreement bond on non-judicial stamp of Rs.500/-for prompt supplies, within period specified in the letter and also deposit the amount of security money if required under above terms and condition along with the agreement bond failing which the earnest money deposited with the bid will be forfeited.

32. Provisions of Rajasthan Transparency in Public Procurement Act, 2012,Govt.of Rajasthan shall also be applicable..

I/We certify that I/We have read the general terms and conditions of the bid and that I/We agree to confirm to these.

SIGNATURE OF AUTHORISED SIGNATORY
RUBBER STEMP OF THE FIRM

UNIVERSITY COLLEGE OF COMMERCE & MGT. STUDIES, MLSU, UDAIPUR

SPECIAL TERMS AND CONDITIONS

1. Bid should be sent to the Dean, University College of Commerce & Manangement Studies, M.L.Sukhadia University, Udaipur (RAJ.) 313001, under a Registered cover or by speed post etc. in a double cover envelope duly sealed and marked the item No., Item Name and bid No, Due Date so as to reach this office on or before due date and time. There must be two envelopes inside the outer single envelope containing following bids, submitted by the bidder.
(i) TECHNICAL bid in a sealed envelope containing all technical documents and supporting documents. Kindly put company/firms stamp/ on all documents. PLEASE DO NOT ENCLOSE/QUOTE PRICE/COST WITH THE TECHNICAL BID DOCUMENTS. TECHNICAL BID WILL BE REJECTED IF THE FIRM QUOTES RATES WITH ANY TECHNICAL BID DOCUMENT.

(ii) FINANCIAL BID should be in a separate sealed envelope containing financial bid form. All rates must be quoted without any corrections. Bids without all the above documents will be rejected and no further communication will be entertained by the University.

TECHNICAL BID WILL BE OPENED ON THE DAY OF OPENING OF BIDS. FINANCIAL BID WILL BE OPENED AFTER TWO DAYS OR SO. THE DAY & TIME WILL BE ANNOUNCED DURING THE OPENING OF TECHINCAL BIDS

2. The inner and outer bid envelopes shall

i. bear the name and address of the Bidder;

ii. should be addressed to the biding authority

iii. bear the specific identification of this bidding process pursuant to NIB and any additional information as specified in the bidding document; and

iv. bear a warning not to open before the time and date for bid opening, in accordance with the NIB

3. In case the bids are not received from sufficient number of firms upto the stipulated day and time, last date for receiving and opening the bids can be extended by the University.

4. Refund of Earnest Money/ Security Deposits

i. The earnest money of unsuccessful bids shall be refunded soon after final acceptance of bids.

ii. The security deposit shall be refunded within one month of the completion of supply of the items as per purchase order in case it is one time purchase and two months in case the delivery is staggered. It will, however, be refunded on the expiry of guarantee/

warranty period where there is condition of guarantee/ warranty.

5. The successful Bidders shall be required to deposit an amount of security equal to 5% of the value of the order placed with them and execute an agreement with the University on a non-judicial stamp paper (Rs. 100/-) for supply ,installation, maintenance, service as per bid rules. The Security deposit shall be refunded after six months of the expiry of the agreement contract subject to its successful completion to the satisfaction of the purchasing officer.

6. **Forfeiture of Earnest Money:** The earnest money shall be forfeited in the following cases and also in accordance to RTPP rules (2013-GSR97)

i. When the Bidder withdraws or modifies the offer after opening of bid/before acceptance of bids.

ii. When he does not execute the agreement, if any, prescribed within the specified time.

iii. When he fails to commence the supply of the items as per purchase order within the time

prescribed.

iv. When the Bidder does not deposit the security money after the purchase order is issued by University.

7. Forfeiture of security deposit: Security deposit shall be forfeited in the following cases also in accordance to RTPP rules (2013-GSR97).

i. When any terms and conditions of the contract is infringed.

ii. When the Bidder fails to make complete supply satisfactorily.

Notice will be given to the Bidder with reasonable time before earnest money or security deposit deposited by defaulter bidder is forfeited.

8. The bid rates must be valid for a period of six months from the date of opening the financial bid. If the rates quoted is not valid for the above period, Bidder should mention the same explicitly in their offer. However, in the event of downward trend in the rate, university reserve the right to negotiate the rate or reduce the validity of the rate.

9. The Dean, University College of Commerce & Management Studies, M.L. Sukhadia University, Udaipur reserve the right to accept any bid, not necessarily the lowest, reject any bid without assigning any reason and accept any bid for all or any one or more items for which bid has been submitted.

10. In case the rates quoted by all the Bidders are very high, or do not suit to the University, negotiation can be conducted with all qualified Bidders for reducing the quoted rates.

11. The contract can be repudiated at any time by the Dean, University College of Commerce & Management Studies, M.L. Sukhadia University, Udaipur if the Purchase order is not executed in time and or to satisfaction after giving an opportunity to the contractor (bidder) for being heard.

12. The bid must be submitted accurately in accordance with the conditions of the bid and all the enclosures (duly signed and stamped) must be attached along with the bid as demanded otherwise the bid will be rejected.

13. Legal proceedings if any arising on this bid shall have to be lodged in the courts situated in Udaipur and not elsewhere.

14. The Bidder should not quote their own (means counter) conditions while submitting the bid. Any counter conditions or counter proposals submitted by the Bidder will not be considered at all. If a Bidder imposes conditions mentioned herein his bid is liable to summarily rejection. The firms intending any conditions shall not be considered in any case.

15 RATES MUST BE QUOTED IN THE FINANCIAL BID FORM ONLY. Rates must be quoted against each item in the bid form. Bidder should not quote the rates like open bid type. Rates quoted at any place other than bid form will not be considered.

16. Rate must be quoted F.O.R destination of various units of the University and as per financial bid form requirement.

The Ordered material will have to be delivered at the purchaser's office/godown/store as to be asked at the suppliers cost and arrangement.

17. Bidder are required to mention clearly the components and rate of sales tax , excise and other taxes along with total cost in the bid form.

18. If the Bidders fails to deliver the goods within the period specified in the purchase order, the purchase officer shall make following deductions (or as per latest cost orders in this regard)

(a) Delay upto 1/4th of the time period of supply : 2.5%

(b) Delay 1/4th and above but less than ½ of supply period: 5%

(c)Delay ½ and above but less than 3/4th of the supply period: 7.5%

(d) Delay more than 3/4th of the time period of supply : 10%

If the delay is more than 30 days from the period of supply mentioned in the order, department/purchasing officer may deduct amount after evaluating loss due to the delay.

19. If the ITEMS supplied by the Bidder fails during the warranty period, the supplier is required to repair/replace faulty devices or components. If the ITEMS show frequent failure and requires frequent repair during warranty period, the supplier is required to replace the system free of cost.

20. University will not accept any advance payment terms of the Bidder. University will prefer complete payment against satisfactory installation of the items. Purchase orders costing more than Rs 50,000/- will be normally countersigned by the Comptroller M.L.S University, Udaipur.

21. Bidders are required to quote only for products/equipment for which spare parts/maintenance service etc available in Indian market for a period of at least 5 Years in case of Computers & Accessories and for 10 years for other equipment.

22. All Bidders are required to fill the enclosed performa for Technical and general information form and technical literatures of all item quoted. Bidders are required to show the specifications mentioned in the bid form in their technical literature sheets by marking the relevant specifications.

23. Quantities mentioned in the bid form is based on requirements received from different departments/Units. Purchase orders will be released by these departments as per their requirement and payment for the same will be made by the DDO's concerned. Contractor will be required to make payment security deposit to the concerned DDO's and submit copy of all the purchase orders received by them to the , Dean , University College of Commerce and Management Studies, M.L.S.U., Udaipur for release of security deposit and other official requirements.

OFFERS WITHOUT MANUFACTURERS PRINTED TECHNICAL LITERATURE OR TECHNICAL LITERATURE CERTIFIED BY THE MANUFACTURER MAY BE REJECTED.

(a) ENCLOSE Product Catalog/Brochures with Detailed Technical Specifications. If the technical specifications are not provided, the offer may be rejected.
(b) Mention Make & Model No. of the Product in the bid form.
(c) The manufacturer of the Computer /Accessories must be a reputed firm. The firm must have a good network of dealers, maintenance centres/service centres all over the country. The manufacturer must have been in the business for during last five years and the manufacturer must be ISO Certified.
(d) Bidder must have an authorised service centre facility, if required.

I/We hereby declare that I/We read carefully all the above mentioned SPECIAL TERMS AND CONDITIONS I/We agree to these terms and conditions.

Dated:_____

SIGNATURE OF THE BIDDER
WITH

FIRM'S RUBBER
STAMP

UNIVERSITY COLLEGE OF COMMERCE & MGT. STUDIES, MLSU, UDAIPUR

TECHNICAL BID FORM

(To be submitted with enclosures. Technical bid without document to support the claim by the bidder will be rejected. Please number all documents and enter page number of documents)

S.No.	Particulars	Information
1.	Name of the Bidder	
2	Address of the bidder for correspondence	
3	Name of contact person with Mobile number and E-mail address	
4	Land Line number and FAX Number	
5	Tender fee and Earnest Money Deposit in favour of DEAN, UCCMS, MLSU, Udaipur	Tender fee. Rs. : DD No. EMD: Rs. : DD No.
6	Registration number & date of establishment of the firm copy of registration should be attached as a proof.	
7	Whether your firm has been blacklisted by any Government/PSU/Board/University. Submit an undertaking	Enclosure Page No.
8	Annual Reports / audited Balance Sheet and Profit & Loss Account of the Bidder for the last three Financial Years clearly mentioning the revenues and net worth of the Bidder for these years.	Enclosure page nos
	Financial Year 2015-2016	Turn over Rs
	Financial Year 2016-2017	Turn over Rs
	Financial Year 2017-2018	Turnover Rs
9	GST Registration No	Enclosure page no
10.	Copy of PAN Card .	Enclosure page no
11.	Do you agree to supply the articles in the specified period. Enclose an undertaking	
12	Enclose one copy of the Terms and conditions of the Tender document signed on every page	
13	References (if any to whom supplied the furniture)	

UNIVERSITY COLLEGE OF COMMERCE & MGT. STUDIES, MLSU, UDAIPUR

FINACIAL BID FORM

(Please submit in a sealed envelope)

Tender No.

Name of Bidder:

Address:

SL No.	Item Description	Qty	Rate	Total Cost inclusive of tax
1.	**RACK SERVER** 1. Intel Xeon E5(Octa Core) E5-2620 v4, 2.1 GHz, 20 MB Cache, 2133MHz or higher and can be configured with two E5-2620v4 2.1 GHz or higher processor and scalable upto 2 processors in the same enclosure 2. Minimum 20 MB L2 Cache 3. Intel Series chipset 4. 16GB Memory and can be scalable up to 768 GB with Tru DDR4 Memory (2Rx4, 1.2V) PC4-19200CL172300 MHz LP RDIMMs 5. Server should support 12 DIMM Slots memory configurations. 6. Server Memory should support ECC, Chipkill, Memory mirroring and memory sparing, System supports RDIMM/LRDIMM 7. 2 x 1 TB 7.2K 12GBPS NL SAS 2.5"G3HS HDD, and can be configured SAS 2.5"HDD scalable upto 8 drives. Server should support intermix of SAS & SATA 8. Server should support seamless up gradation of RAID controller from basic hardware RAID 0, 1 upgradeable to RAID 5 and 6. 9. DVD-RW 10. Integrated Graphics Controller 11. Server should be configured with minimum Two Gigabit Ethernet ports 12. Server should be configured with 4 Number of PCIe Slots scalable 13. Server should support minimum 4 Number of external USB 2.0 Ports as well as 2 Number of 3.0 USB Ports 14. Dual redundant power supplies with Platinum certification 15. Server should be configured with minimum of four hot – swap redundant cooling fans. Fans should be completely redundant so that failure of a fan should not impact the cooling inside the server chassis and provide availability for critical applications. 16. Should support integrated management; Server should be supplied with OEM Server Management Software. 17 Should support latest version of windows server and Linux.	01 (One)		

	18. Latest Version of Window 2016 64 Bit 19. 3 Year Comprehensive Onsite Warranty			
2.	**<u>COMPUTERS (Only Reputed Brand)</u>** Desktop Computers i3. Desktop Computer with 18.5 LED Monitor. Processor Intel Core i3- 6th Gen or Higher RAM; 4GB, DDR4- Desktop RAM. HDD:1TB SATA 7200 rpm Hard Drive. LED: 18.5" LED Monitor, Keyboard & Mouse Wired Window 10SL-64 bit,Office (acdmc.),SATA DVDRW,	20 (Twenty)		

Signature of the Bidder with seal of the Firm

Date